



★
★
★

FESTIVE DURSLEY

*Run by the community,
for the community*



TERMS AND CONDITIONS: PLEASE RETAIN A COPY FOR YOUR REFERENCE

Applications should be returned with **payment, risk assessment and copy of your public liability insurance** to Ann-Marie Nicholson, c/o Dursley Town Council, Jacob's House, Castle Street, Dursley, GL11 4BS or by e-mail to assistant@dursleytowncouncil.gov.uk by **8th November 2024**.

Stalls will be located in the Market Place, under the Town Hall or in the pedestrian area of Parsonage Street. A specific area will be allocated. Stalls should be set up only in the location allocated to you and equipment, goods or stock should be kept within the designated area. It is essential that access for emergency vehicles always be maintained.

Payment is not required from any business or charity currently trading in Dursley Town Centre. Such stalls will be outside their premises in Parsonage Street or as arranged with the organiser. Stallholders allocated to areas in Parsonage Street must provide their own tables, gazebos and power (if required).

Stalls set up must not restrict access to any homes or businesses.

Strict restrictions on vehicle access to Parsonage Street will apply. Please make sure that you understand the access arrangements – no exceptions will be allowed.

- The street will be closed to all vehicles (other than emergency vehicles) between 14:00 and 20:00.
- Access for vehicles for setting up stalls will be available from 14:00 but all vehicles must be removed from the street by 16:00.
- Access for vehicles taking down stalls will be available from 20:00 onwards.
- All stalls must be removed no later than 21:00.
- The street will reopen to all traffic when all stalls have been removed but no later than 22:00.

All stallholders are required to comply with the relevant licensing, health and safety, environmental and other statutory requirements that apply to the products they are selling or the way they are sold.

All stallholders must have conducted and documented a risk assessment for their activity. Organisations wishing to collect money on the evening should contact the organiser.

Stallholders must not cause any public nuisance or do anything that is damaging to the reputation of Festive Dursley, Dursley Town Council, Dursley Town Trust or the community of Dursley.

All stallholders must leave the site of their stall in a clean and tidy condition – we reserve the right to make a charge if we must clean up after you.

All stallholders agree to abide by these rules and to follow any instructions of the organisers.

Festive Dursley, Dursley Town Council and Dursley Town Trust shall:

- Not be liable for any losses incurred by stallholders whatsoever, including inclement weather or any act of circumstances that prevent the event being held.
- Not be liable for any failure of any stall holder to meet statutory requirements.
- Be entitled to recover from the stall holder in question any costs or expenses incurred though the failure of the stall holder to comply with any of these conditions.
- Be entitled to refuse, at their absolute discretion, any application for a stall.

Any questions about this application form or the conditions may be discussed with the Stalls Organiser, Ann-Marie Nicholson, Tel: 01453 547758 or Email: assistant@dursleytowncouncil.gov.uk