

## DURSLEY TOWN COUNCIL

Jacob's House, Castle Street, Dursley, Glos. GL11 4BS  
Tel/Fax: (01453) 547758: Email: [clerk@dursleytowncouncil.gov.uk](mailto:clerk@dursleytowncouncil.gov.uk)

3<sup>rd</sup> September 2024

### **TO: EACH MEMBER OF THE POLICY AND FINANCE COMMITTEE OF DURSLEY TOWN COUNCIL**

Dear Sir/Madam,

You are hereby summoned to a meeting of the Policy & Finance Committee of the Council which will be held in the Dursley Methodist Church Meeting Room, Castle Street, Dursley at **19:00** on Tuesday 10<sup>th</sup> September 2024.

**Please ensure that you have read the agenda and associated documents before the meeting. Should you require any additional information on any of the items, please contact the Clerk prior to the meeting.**

Members are reminded that the Council has a duty to consider the following matters in the exercise of any of its functions: Equalities, Crime & Disorder, Health & Safety and Human Rights.

Yours faithfully,



John Kay  
Town Clerk

### **AGENDA**

1. To accept apologies for absence.
2. To receive any Members' Declarations of Interest.
3. To receive any representations from the public.
4. To approve and sign the Minutes of the Meeting of the Policy & Finance Committee held on 18<sup>th</sup> June 2024.
5. To receive a report from the Chair of the Committee.
6. To receive an update on administrative improvements.
7. Regarding Grants:
  - a) To consider **14** applications for small annual grants, to be paid from the current financial year 2024/2025. (Members: Applications and supporting information attached)
  - b) To consider **10** applications received for revenue grants, to be budgeted and distributed in the next financial year 2025/2026. (Members: Applications and supporting information attached)
8. To review the Grants Policy (Members: Grant Policy attached)
9. To approve the cleaning contract tender documents (Members: Documents attached)

10. To receive an update on investments and cashflow. (Members: Cashflow information attached)

**The following business will be dealt with in committee:**

11. To resolve to exclude the press and public from the remainder of the meeting by reason of the confidential nature of the business.

12. To consider advance renewal of our energy contracts (Members: Renewal Information will be available prior to the meeting)